

Frequently Asked Questions

Course Title: Preparing High-Impact Audit Reports

Course #: 5802

Duration: 2 Days

Delivery Method: Instructor-led live classroom

Alternative Delivery Methods: Instructor-led online (synchronous)

1. What business or organizational need does this course address?

Gain the skills needed to structure effective and thought-provoking audit reports. Whether you are new to the report-writing process or seeking a refresher, you will gather insights on written communication skills and techniques that produce effective and meaningful audit reports for financial audits, performance audits, and attestation engagements. You will also learn best practices for preparing impactful audit reports that resonate with the various recipients of the report, including the auditee and external stakeholders.

2. Who should attend?

This course is designed for government auditors who play a role in determining what and how audit results will be reported and want to enhance their communication skills or learn new techniques.

Participants tend to be federal auditors or other federal financial management employees involved in performance auditing. Auditors from private auditing or consulting firms will also benefit from taking this course.

3. What will I learn how to do in this course?

- Apply Generally Accepted Government Auditing Standards (GAGAS) when preparing performance and financial audit reports
- Apply effective techniques for writing clear and accurate audit reports
- Recognize how to avoid flaws, pitfalls, and gaps while writing the audit report
- Demonstrate how to tailor the audit report, considering the various reader and stakeholder audiences
- Maximize audit report effectiveness by writing conclusions and recommendations that will resonate with the audit report recipients
- Apply a structured audit report review and editing process for early identification of flaws in the draft report, allowing for prompt issuance of the final audit report

4. What kinds of activities are included in this course?

Lecture, group discussion, class exercises, and exam.

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5. Are there prerequisites for this course?

Suggested:

- [Audit Boot Camp](#)
- [Auditing Fundamentals in the Federal Environment](#)

6. Do I have to complete any prework for the course?

There is no prework required for this course.

7. Is this course applicable toward a professional certification?

This course applies toward the DoD FM Certification Program.

8. Does this course count for credit toward a Management Concepts Certificate Program?

This is a core course in the following program(s):

- [FFMCP Auditing Associate Track](#)
- [FFMCP Auditing Master Track](#)

This is an elective course in the following program(s):

- [FFMCP Accounting Master Track](#)
- [FFMCP Financial Management Master Track](#)

9. What credits do I earn by completing this course?

The following credits are available for this course:

NASBA CPEs: 16

NASBA Field of Study: Auditing (Governmental)

NASBA Level: Intermediate

CEUs: 1.3

PDU: 14

CLPs: 16

10. What course(s) do you recommend after I complete this course?

Frequently Asked Questions

- [Federal Financial Statement Audits](#)
- [Performance Auditing](#)
- [Overview of GAO Requirements for Fraud Prevention, ERM, and Internal Control](#)
- [Managing for Success in a Performance Audit](#)

11. What are Additional Features?

Most courses and training solutions have **Additional Features** designed to help every learner master and retain the concepts explored in the course. You can see which Additional Features are added to this course on the course page under the **Learning Objectives & Additional Features** tab – and for a more detailed exploration of our Additional Features, you can visit [this web page](#).