

Frequently Asked Questions

Course Title: The Legislative Process: Working with Congress

Course #: 5189

Duration: 3 Days

Delivery Method: Instructor-led live classroom

Alternative Delivery Methods: Instructor-led online (synchronous)

1. What business or organizational need does this course address?

Learn how Congress is organized, how it functions, and how to interact with congressional committees that oversee agency programs and appropriated funds. You will establish a working knowledge of Congress by exploring best practices for interacting with key players and applying proven budget development, presentation, and justification techniques.

2. Who should attend?

Federal personnel who need to know how Congress is organized and functions, and how to interact with congressional committees and subcommittees that oversee agency programs and appropriated funds. The course may also be of interest to agency congressional liaisons, government contract personnel, budget office staff, and private sector lobbyists.

3. What will I learn how to do in this course?

- Analyze congressional responsibilities related to the legislative process
- Analyze the influence of various key players have on the legislative process
- Develop a sample agency budget
- Develop and present an effective budget justification
- Determine whether appropriated funds are being executed according to Congress's intent regarding Purpose
- Determine whether appropriated funds are being executed according to Congress's intent regarding Time and Amount

4. What kinds of activities are included in this course?

Individual, small-group, and large-group exercises; lecture, discussion, and case study

5. Are there prerequisites for this course?

There are no prerequisites for this course.

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6. Do I have to complete any prework for the course?

There is no prework required for this course.

7. Is this course applicable toward a professional certification?

No, this course is not applicable toward a professional certification. However, many Management Concepts courses do prepare you for professional certification programs. Click [here](#) to see a full list of professional certification programs that are supported by Management Concepts training courses.

8. Does this course count for credit toward a Management Concepts Certificate Program?

No, this course is not applicable toward a Management Concepts Certificate Program. However, many Management Concepts courses do count for credit toward a Management Concepts Certificate Program. Click [here](#) to see a full list of Management Concepts Certificate Programs.

9. What credits do I earn by completing this course?

The following credits are available for this course:

NASBA CPEs: 24

NASBA Field of Study: Finance (16), Business Law (8)

NASBA Level: Basic

CEUs: 1.9

PDUs: 21

CLPs: 24

10. What course(s) do you recommend after I complete this course?

- [Appropriations Law Seminar](#)
- [Budget Formulation](#)
- [Budget Justification: Effective Preparation and Submission](#)
- [Budget Execution](#)

11. What are Additional Features?

Most courses and training solutions have **Additional Features** designed to help every learner master and retain the concepts explored in the course. You can see which Additional Features are added to this course on the

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course page under the **Learning Objectives & Additional Features** tab – and for a more detailed exploration of our Additional Features, you can visit [this web page](#).