

Frequently Asked Questions

Course Title: Addressing Poor Performance for Federal HR and Legal

Course #: 4983

Duration: 1/2 Day

Delivery Method: Instructor-led live classroom

Alternative Delivery Methods: Instructor-led online (synchronous)

1. What business or organizational need does this course address?

Learn how to support supervisors in addressing poor performance in the federal government. Through discussions and scenarios, you will explore HR's role as a partner across the performance management cycle, including the performance improvement plan (PIP) process and after the PIP concludes. Whether you're an experienced HR specialist or building your skills, you'll be ready to coach supervisors to manage performance fairly, consistently, and in compliance with federal regulations.

2. Who should attend?

Federal HR specialists who partner with supervisors during the performance management cycle.

3. What will I learn how to do in this course?

- Evaluate how to provide support during the performance management cycle

4. What kinds of activities are included in this course?

Individual, small-group, and large-group exercises; lecture, discussion, case study, action planning

5. Are there prerequisites for this course?

There are no prerequisites for this course.

6. Do I have to complete any prework for the course?

There is no prework required for this course.

7. Is this course applicable toward a professional certification?

Frequently Asked Questions

No, this course is not applicable toward a professional certification. However, many Management Concepts courses do prepare you for professional certification programs. Click [here](#) to see a full list of professional certification programs that are supported by Management Concepts training courses.

8. Does this course count for credit toward a Management Concepts Certificate Program?

No, this course is not applicable toward a Management Concepts Certificate Program. However, many Management Concepts courses do count for credit toward a Management Concepts Certificate Program. Click [here](#) to see a full list of Management Concepts Certificate Programs.

9. What credits do I earn by completing this course?

The following credits are available for this course:

NASBA CPEs: 4

NASBA Field of Study: Personnel/Human Resources

NASBA Level: Intermediate

CEUs: 0.3

PDU: 4

CLPs: 4

10. What course(s) do you recommend after I complete this course?

- [Federal Workforce Planning](#)
- [Employee Relations](#)
- [Supporting Professional Growth in Organizations](#)
- [Exceptional Customer Service in Federal HR](#)
- [Federal HR Business Partner Essentials](#)
- [Processing Personnel Actions in Federal HR](#)
- [Workforce Reshaping for Federal HR](#)

11. What are Additional Features?

Most courses and training solutions have **Additional Features** designed to help every learner master and retain the concepts explored in the course. You can see which Additional Features are added to this course on the course page under the **Learning Objectives & Additional Features** tab – and for a more detailed exploration of our Additional Features, you can visit [this web page](#).