

# Frequently Asked Questions

**Course Title:** Addressing Employee Poor Performance for Federal Supervisors

**Course #:** 4982

**Duration:** 1 Day

**Delivery Method:** Instructor-led live classroom

**Alternative Delivery Methods:** Instructor-led online (synchronous)

## 1. What business or organizational need does this course address?

Learn how to use the performance management cycle and performance improvement plans (PIPs) to effectively address poor performance in the federal government. Through discussions and scenarios, you will learn to assess employee performance, partner with human resources (HR) to manage the PIP process, and navigate difficult conversations. Whether you're an experienced supervisor or building your skills, you'll be ready to identify performance issues, determine next steps, and keep your team performing at a high level.

## 2. Who should attend?

Federal supervisors who are responsible for managing the performance of others.

## 3. What will I learn how to do in this course?

- Assess employee performance using the performance management cycle
- Manage through the performance improvement plan (PIP) process to address poor performance

## 4. What kinds of activities are included in this course?

Individual, small-group, and large-group exercises; lecture, discussion, case study, action planning

## 5. Are there prerequisites for this course?

There are no prerequisites for this course.

## 6. Do I have to complete any prework for the course?

There is no prework required for this course.

## 7. Is this course applicable toward a professional certification?

# Frequently Asked Questions

No, this course is not applicable toward a professional certification. However, many Management Concepts courses do prepare you for professional certification programs. Click [here](#) to see a full list of professional certification programs that are supported by Management Concepts training courses.

## 8. Does this course count for credit toward a Management Concepts Certificate Program?

No, this course is not applicable toward a Management Concepts Certificate Program. However, many Management Concepts courses do count for credit toward a Management Concepts Certificate Program. Click [here](#) to see a full list of Management Concepts Certificate Programs.

## 9. What credits do I earn by completing this course?

The following credits are available for this course:

NASBA CPEs: 8

NASBA Field of Study: Personnel/Human Resources

NASBA Level: Intermediate

CEUs: 0.6

PDUs: 7

CLPs: 8

## 10. What course(s) do you recommend after I complete this course?

- [Leadership Skills and Techniques](#)
- [Anytime Coaching](#)
- [Building and Sustaining Teams](#)
- [HR Essentials for Government Supervisors](#)
- [Supervisor's Playbook](#)
- [Supporting Professional Growth in Organizations](#)

## 11. What are Additional Features?

Most courses and training solutions have **Additional Features** designed to help every learner master and retain the concepts explored in the course. You can see which Additional Features are added to this course on the course page under the **Learning Objectives & Additional Features** tab – and for a more detailed exploration of our Additional Features, you can visit [this web page](#).