

# Frequently Asked Questions

**Course Title:** Succession Planning in Federal Government

**Course #:** 4927

**Duration:** 2 Days

**Delivery Method:** Instructor-led live classroom

**Alternative Delivery Methods:** Instructor-led online (synchronous)

## 1. What business or organizational need does this course address?

Help your agency navigate the future through succession planning. Explore the principles of succession planning, where to derive the data for your plan, and what steps to follow to develop, implement, and manage your plan. Get hands-on experience developing elements of a succession plan using industry best practices, including OPM's Succession Planning Model.

## 2. Who should attend?

HR Generalists/Business Partners, Program Managers, and other individuals tasked with the development, implementation, and ongoing maintenance of succession planning within a federal organization.

## 3. What will I learn how to do in this course?

- Define succession planning and its function within your organization
- Complete the initial tasks that provide the foundation for effective succession planning implementation
- Apply core techniques for developing and implementing succession management strategies
- Identify methods for monitoring and evaluating succession management strategies
- Create elements of a succession plan using data from a sample workforce plan

## 4. What kinds of activities are included in this course?

Individual, small-group, and large-group exercises; lecture, discussion, action planning

## 5. Are there prerequisites for this course?

There are no prerequisites for this course.

## 6. Do I have to complete any prework for the course?

There is no prework required for this course.

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## 7. Is this course applicable toward a professional certification?

No, this course is not applicable toward a professional certification. However, many Management Concepts courses do prepare you for professional certification programs. Click [here](#) to see a full list of professional certification programs that are supported by Management Concepts training courses.

## 8. Does this course count for credit toward a Management Concepts Certificate Program?

This is an elective course in the following program(s):

- [Human Capital Certificate Program](#)

## 9. What credits do I earn by completing this course?

The following credits are available for this course:

NASBA CPEs: 16

NASBA Field of Study: Personnel/Human Resources

NASBA Level: Basic

CEUs: 1.3

PDUs: 14

CLPs: 16

## 10. What course(s) do you recommend after I complete this course?

- [Federal Talent Acquisition](#)
- [Federal Workforce Planning](#)
- [Job Analysis for Recruitment and Selection](#)
- [Position Management](#)

## 11. What are Additional Features?

Most courses and training solutions have **Additional Features** designed to help every learner master and retain the concepts explored in the course. You can see which Additional Features are added to this course on the course page under the **Learning Objectives & Additional Features** tab – and for a more detailed exploration of our Additional Features, you can visit [this web page](#).