

Frequently Asked Questions

Course Title: Federal Talent Acquisition

Course #: 4921

Duration: 2 Days

Delivery Method: Instructor-led live classroom

Alternative Delivery Methods: Instructor-led online (synchronous)

1. What business or organizational need does this course address?

Learn how to bring new talent into federal organizations. This course provides a strategic and tactical approach to federal staffing, recruiting, selection, placement, onboarding, and employee development. You will explore the organization's need, analyze data to make better hiring decisions, select candidates, and position new hires for success.

2. Who should attend?

This course is designed for Federal leadership, HR generalists, specialists, or other professionals seeking practical federal talent acquisition skills.

3. What will I learn how to do in this course?

- Assess how organizations function with talent acquisition strategy and the OPM End-to-End Hiring Initiative
- Develop a plan to effectively transition from identifying a staffing need to creating and posting a vacancy notice
- Determine the most suitable assessment tools and selection process for a given position and identify onboarding best practices for newly hired employees
- Examine the talent pipeline to meet current and future talent requirements

4. What kinds of activities are included in this course?

Facilitated discussions, and individual and group activities

5. Are there prerequisites for this course?

There are no prerequisites for this course.

Suggested:

Frequently Asked Questions

- [HR Boot Camp](#)

6. Do I have to complete any prework for the course?

There is no prework required for this course.

7. Is this course applicable toward a professional certification?

No, this course is not applicable toward a professional certification. However, many Management Concepts courses do prepare you for professional certification programs. Click [here](#) to see a full list of professional certification programs that are supported by Management Concepts training courses.

8. Does this course count for credit toward a Management Concepts Certificate Program?

This is an elective course in the following program(s):

- [Human Resources Certificate Program](#)

9. What credits do I earn by completing this course?

The following credits are available for this course:

NASBA CPEs: 16

NASBA Field of Study: Personnel/Human Resources

NASBA Level: Basic

CEUs: 1.3

PDU: 14

CLPs: 16

10. What course(s) do you recommend after I complete this course?

- [Federal Workforce Planning](#)
- [Employee Relations](#)
- [Position Classification](#)
- [Supporting Professional Growth in Organizations](#)

11. What are Additional Features?

Most courses and training solutions have **Additional Features** designed to help every learner master and retain the concepts explored in the course. You can see which Additional Features are added to this course on the

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course page under the **Learning Objectives & Additional Features** tab – and for a more detailed exploration of our Additional Features, you can visit [this web page](#).