

# Frequently Asked Questions

**Course Title:** Federal Workforce Planning

**Course #:** 4906

**Duration:** 2 Days

**Delivery Method:** Instructor-led live classroom

**Alternative Delivery Methods:** Instructor-led online (synchronous)

## 1. What business or organizational need does this course address?

Attract, hire, retain, and develop a skilled and high-performing workforce that drives organizational success. In this course, you will learn how to align your organization's strategic and workforce plans, identify gaps, and inform succession planning using industry best practices, including OPM's Strategic Workforce Planning Model.

## 2. Who should attend?

This is a foundational course for anyone interested in learning more about workforce planning. It is relevant for individuals such as workforce planners, HR generalists, HR business partners, analysts, and operational managers who need to perform strategic workforce planning activities or support operational workforce planning.

## 3. What will I learn how to do in this course?

- Describe the components of effective workforce planning
- Assess and analyze an organization to identify gaps in workforce needs
- Develop a workforce plan that incorporates talent management strategies and associated metrics
- Implement and evaluate a workforce plan

## 4. What kinds of activities are included in this course?

Individual, small-group, and large-group exercises; lecture, discussion

## 5. Are there prerequisites for this course?

There are no prerequisites for this course

Suggested:

- [HR Boot Camp](#) or equivalent knowledge or experience

# Frequently Asked Questions

## 6. Do I have to complete any prework for the course?

There is no prework required for this course.

## 7. Is this course applicable toward a professional certification?

No, this course is not applicable toward a professional certification. However, many Management Concepts courses do prepare you for professional certification programs. Click [here](#) to see a full list of professional certification programs that are supported by Management Concepts training courses.

## 8. Does this course count for credit toward a Management Concepts Certificate Program?

This is a core course in the following program(s):

- [Human Capital Certificate Program](#)

## 9. What credits do I earn by completing this course?

The following credits are available for this course:

NASBA CPEs: 16

NASBA Field of Study: Personnel/Human Resources

NASBA Level: Intermediate

CEUs: 1.3

PDUs: 14

CLPs: 16

## 10. What course(s) do you recommend after I complete this course?

- [HR Analytics](#)
- [Federal Talent Acquisition](#)

## 11. What are Additional Features?

Most courses and training solutions have **Additional Features** designed to help every learner master and retain the concepts explored in the course. You can see which Additional Features are added to this course on the course page under the **Learning Objectives & Additional Features** tab – and for a more detailed exploration of our Additional Features, you can visit [this web page](#).