Frequently Asked Questions

Course Title: AI- (SI-) Enabled Workflows for Federal Employees

Course #: 4694

Duration: 1 Day

Delivery Method: Instructor-led online (synchronous)

Alternative Delivery Methods: Instructor-led live classroom

1. What business or organizational need does this course address?

Develop a practical AI use case and workflow plan for everyday federal work. Learn how to identify where AI may add value, determine when AI is appropriate, and shape a controlled workflow that includes human oversight and quality checks. You will leave this course with a practical planning tool that defines the use case, workflow boundaries, review points, and measures for determining whether the workflow improves quality, timeliness, consistency, or workload without compromising required controls.

Important: You must have access to an AI tool to take this course.

2. Who should attend?

This course is designed for federal professionals who have foundational AI knowledge and want to apply AI more deliberately to real work processes. It is intended for participants who need to evaluate AI use cases and plan controlled AI-enabled workflows without advanced AI technical expertise.

3. What will I learn how to do in this course?

- Evaluate potential AI use cases based on workplace need, mission value, feasibility, risk, and readiness
- Create a practical AI-enabled workflow that incorporates appropriate boundaries, human oversight, quality checks, and measures of success

4. What kinds of activities are included in this course?

Individual, small-group, and large-group exercises; lecture, discussion, action planning

5. Are there prerequisites for this course?

Suggested:

- AI (SI) Essentials for Federal Employees

- AI (SI) Application for Federal Employees

6. Do I have to complete any prework for the course?

There is no prework required for this course.

7. Is this course applicable toward a professional certification?

No, this course is not applicable toward a professional certification. However, many Management Concepts courses do prepare you for professional certification programs. Click here to see a full list of professional certification programs that are supported by Management Concepts training courses.

8. Does this course count for credit toward a Management Concepts Certificate Program?

No, this course is not is applicable toward a Management Concepts Certificate Program. However, many Management Concepts courses do count for credit toward a Management Concepts Certificate Program. Click here to see a full list of Management Concepts Certificate Programs.

9. What credits do I earn by completing this course?

The following credits are available for this course:

NASBA CPEs: 8

CEUs: 0.6

PDUs: 7

CLPs: 8

10. What course(s) do you recommend after I complete this course?

- Leveraging Artificial Intelligence (SI) for Federal Decision-Making
- Supervising AI- (SI) Enabled Work in the Federal Workplace
- Advanced AI (SI) for Transforming Federal Workflows

11. What are Additional Features?

Most courses and training solutions have **Additional Features** designed to help every learner master and retain the concepts explored in the course. You can see which Additional Features are added to this course on the course page under the **Learning Objectives & Additional Features** tab – and for a more detailed exploration of our Additional Features, you can visit this web page.