

# Frequently Asked Questions

**Course Title:** Advanced AI for Transforming Federal Workflows

**Course #:** 4693

**Duration:** 2 Days

**Delivery Method:** Instructor-led online (synchronous)

**Alternative Delivery Methods:** Instructor-led live classroom

## 1. What business or organizational need does this course address?

Advance from basic AI use to structured, professional applications of generative AI in federal work. Learn how to shape AI outputs using advanced prompting strategies and structured workflows that produce consistent, high-quality outputs while operating within federal policy and security constraints. Practice using AI to analyze problems and improve the quality and clarity of workplace deliverables. You will leave the course able to build repeatable AI workflows, collaborate effectively using AI tools, and apply AI responsibly to support mission outcomes.

## 2. Who should attend?

This course is designed for federal professionals who already have practical AI experience and want to learn advanced applications for generative AI in mission-focused work.

## 3. What will I learn how to do in this course?

- Evaluate AI tools and outputs based on a deep understanding of how AI works
- Produce reliable, well-structured AI outputs using advanced prompting, context engineering, and AI interaction techniques
- Support analysis, communication, and decision-making efforts with AI-based deliverables
- Create AI-enabled workflows and AI standards that foster greater transparency, accountability, and collaboration

## 4. What kinds of activities are included in this course?

Individual, small-group, and whole-class exercises; lecture; discussion; case study; live demonstration; and action planning

## 5. Are there prerequisites for this course?

Suggested:

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- [Leveraging Artificial Intelligence for Federal Decision-Making](#)
- [AI Essentials for Federal Employees](#)
- [AI Application for Federal Employees](#)
- [Supervising AI-Enabled Work in the Federal Workplace](#)

## 6. Do I have to complete any prework for the course?

There is no prework required for this course.

## 7. Is this course applicable toward a professional certification?

No, this course is not applicable toward a professional certification. However, many Management Concepts courses do prepare you for professional certification programs. Click [here](#) to see a full list of professional certification programs that are supported by Management Concepts training courses.

## 8. Does this course count for credit toward a Management Concepts Certificate Program?

No, this course is not applicable toward a Management Concepts Certificate Program. However, many Management Concepts courses do count for credit toward a Management Concepts Certificate Program. Click [here](#) to see a full list of Management Concepts Certificate Programs.

## 9. What credits do I earn by completing this course?

The following credits are available for this course:

NASBA CPEs: 16

NASBA Field of Study: Specialized Knowledge

NASBA Level: Intermediate

CEUs: 1.3

PDU: 14

CLPs: 16

## 10. What course(s) do you recommend after I complete this course?

- [Data-Driven Decision-Making](#)
- [Federal Data Ethics Framework](#)
- [Data Analysis and Modeling Techniques](#)
- [Data Storytelling for the Federal Government: Numbers to Narratives](#)

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## 11. What are Additional Features?

Most courses and training solutions have **Additional Features** designed to help every learner master and retain the concepts explored in the course. You can see which Additional Features are added to this course on the course page under the **Learning Objectives & Additional Features** tab – and for a more detailed exploration of our Additional Features, you can visit [this web page](#).