

Frequently Asked Questions

Course Title: Working on Virtual Teams

Course #: 4370

Duration: 1 Day

Delivery Method: Instructor-led live classroom

Alternative Delivery Methods: Instructor-led online (synchronous)

1. What business or organizational need does this course address?

Learn to navigate the complexities of working on a virtual team through examining features of effective teams. Discover effective strategies for maintaining clear communication, strong collaboration, and high productivity across distances. Apply practical tools and techniques to stay mission-focused and achieve shared goals in a virtual environment.

2. Who should attend?

This course is designed for individual contributors, in both the public and private sectors, who participate in virtual teams.

3. What will I learn how to do in this course?

- Examine tools, processes, and techniques that enable individual and virtual team success
- Combine collaboration tools, processes, and techniques into a plan that ensures virtual team success

4. What kinds of activities are included in this course?

Individual, small-group, and large-group exercises; lecture, discussion, action planning

5. Are there prerequisites for this course?

No Information Available.

6. Do I have to complete any prework for the course?

There is no prework required for this course.

7. Is this course applicable toward a professional certification?

Frequently Asked Questions

No, this course is not applicable toward a professional certification. However, many Management Concepts courses do prepare you for professional certification programs. Click [here](#) to see a full list of professional certification programs that are supported by Management Concepts training courses.

8. Does this course count for credit toward a Management Concepts Certificate Program?

This is a core course in the following program(s):

- [Contracting Team Lead](#)

This is an elective course in the following program(s):

- [Business Analysis and Requirements Management Master Track](#)
- [Project Management Master Track](#)
- [Agile in Government Master Track](#)
- [Program Management Certificate Program](#)

9. What credits do I earn by completing this course?

The following credits are available for this course:

NASBA CPEs: 8

NASBA Field of Study: Personal Development

NASBA Level: Basic

CEUs: 0.6

PDU: 7

CLPs: 8

10. What course(s) do you recommend after I complete this course?

This is a companion course to Managing Virtual Teams. Working on Virtual Teams is designed for team members (non-team managers), while Managing Virtual Teams is designed for people who lead virtual teams.

11. What are Additional Features?

Most courses and training solutions have **Additional Features** designed to help every learner master and retain the concepts explored in the course. You can see which Additional Features are added to this course on the course page under the **Learning Objectives & Additional Features** tab – and for a more detailed exploration of our Additional Features, you can visit [this web page](#).