

Frequently Asked Questions

Course Title: Conducting Virtual Site Visits

Course #: 2206

Duration: .5 Days

Delivery Method: Instructor-led online (synchronous)

1. What business or organizational need does this course address?

Virtualize your site visits! Using best practices from traditional site visits, this course shows participants how to carry out site visits virtually. Through simulation activities and interactive exchanges, you will gain the knowledge needed to effectively plan and facilitate virtual site visits.

2. Who should attend?

Federal and pass-through personnel who are responsible for the administrative, financial, or performance monitoring of grant recipients and who want to learn how to conduct site visits virtually. This includes personnel such as grants management specialists, grants officials, project officers, administrative officers, and agreement technical representatives.

3. What will I learn how to do in this course?

- Demonstrate best practices for managing pre-virtual site visit tasks, coordinating with recipients regarding the agenda and documentation and handling technological contingencies.
- Exhibit best practices for conducting mid and post-site visit tasks virtually, managing meeting logistics, and emphasizing the importance of building recipient trust.

4. What kinds of activities are included in this course?

Individual, small-group, and large-group exercises; simulation, lecture, case study, discussion

5. Are there prerequisites for this course?

Suggested:

- [Introduction To Grants & Cooperative Agreements for Federal Personnel](#)
- [Monitoring Grants And Cooperative Agreements for Federal Personnel](#)
- [Subawarding for Pass-Through Entities](#)
- [Monitoring Federal Grants for Pass-Through Entities](#)

Frequently Asked Questions

6. Do I have to complete any prework for the course?

There is no prework required for this course.

7. Is this course applicable toward a professional certification?

No, this course is not applicable toward a professional certification. However, many Management Concepts courses do prepare you for professional certification programs. Click [here](#) to see a full list of professional certification programs that are supported by Management Concepts training courses.

8. Does this course count for credit toward a Management Concepts Certificate Program?

No, this course is not applicable toward a Management Concepts Certificate Program. However, many Management Concepts courses do count for credit toward a Management Concepts Certificate Program. Click [here](#) to see a full list of Management Concepts Certificate Programs.

9. What credits do I earn by completing this course?

The following credits are available for this course:

NASBA CPEs: 4

NASBA Field of Study: Specialized Knowledge

NASBA Level: Intermediate

CEUs: 0.3

PDU: 3

CLPs: 4

10. What course(s) do you recommend after I complete this course?

- [Relationship Building for Successful Grants Management](#)
- [Developing and Leveraging Risk Assessments for Grants Management](#)

11. What are Additional Features?

Most courses and training solutions have **Additional Features** designed to help every learner master and retain the concepts explored in the course. You can see which Additional Features are added to this course on the course page under the **Learning Objectives & Additional Features** tab – and for a more detailed exploration of our Additional Features, you can visit [this web page](#).