

# Frequently Asked Questions

**Course Title:** Grants Administration for Federal Program Personnel

**Course #:** 2049

**Duration:** 3 Days

**Delivery Method:** Instructor-led live classroom

**Alternative Delivery Methods:** Instructor-led online (synchronous)

## 1. What business or organizational need does this course address?

Learn to navigate your role as federal program personnel and understand your responsibilities within the grants lifecycle. In this course, you will gain an understanding of the legal and regulatory framework surrounding the grants management process, roles and responsibilities around federal grant awards, and key requirements and processes. Explore how to resolve performance issues, effectively conduct grant monitoring and oversight, and navigate the legal and regulatory framework surrounding the grants management process.

## 2. Who should attend?

Federal program personnel involved in the grants management process.

## 3. What will I learn how to do in this course?

- Identify major roles of program and grants management staff at key stages in the grants process
- Evaluate the adequacy of program guidelines/regulations
- Discuss the notices of funding opportunity (NOFO)
- Assess project plans and the overall reasonableness of application budgets
- Develop a site visit protocol for a hypothetical grant project
- Use data gathered through monitoring to assess recipient progress toward approved project goals
- Apply negotiation techniques to resolve recipient performance problems

## 4. What kinds of activities are included in this course?

Lecture, discussion, and hands-on practical exercises

## 5. Are there prerequisites for this course?

There are no prerequisites for this course.

## 6. Do I have to complete any prework for the course?

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There is no prework required for this course.

## 7. Is this course applicable toward a professional certification?

No, this course is not applicable toward a professional certification. However, many Management Concepts courses do prepare you for professional certification programs. Click [here](#) to see a full list of professional certification programs that are supported by Management Concepts training courses.

## 8. Does this course count for credit toward a Management Concepts Certificate Program?

This is an elective course in the following program(s):

- [Business Analysis and Requirements Management Master Track](#)
- [Project Management Master Track](#)
- [Agile in Government Master Track](#)
- [Program Management Certificate Program](#)

## 9. What credits do I earn by completing this course?

The following credits are available for this course:

NASBA CPEs: 24

NASBA Field of Study: Specialized Knowledge

NASBA Level: Basic

CEUs: 1.9

PDUs: 21

CLPs: 24

## 10. What course(s) do you recommend after I complete this course?

- [Ethics in the Grants Environment](#)
- [Closeout of Grants for Federal Personnel](#)
- [Performance Measurement for Federal Grants under 2 CFR 200](#)

## 11. What are Additional Features?

Most courses and training solutions have **Additional Features** designed to help every learner master and retain the concepts explored in the course. You can see which Additional Features are added to this course on the course page under the **Learning Objectives & Additional Features** tab – and for a more detailed exploration of our Additional Features, you can visit [this web page](#).