

Frequently Asked Questions

Course Title: Task and Delivery Order Contracting

Course #: 1120

Duration: 2 Days

Delivery Method: Instructor-led live classroom

Alternative Delivery Methods: Instructor-led online (synchronous)

1. What business or organizational need does this course address?

Learn how task and delivery order contracts are adaptable and can be beneficial when an agency is unsure of its requirements. Choosing this contract instrument still requires the planning and other considerations associated with any contract type. You will gain an understanding of the planning, use, and administration of task and delivery orders, the variety of available contract vehicles, and the process for developing new task and delivery order contracts.

2. Who should attend?

This course is designed for personnel involved in ordering or administering task or delivery orders against existing task or delivery order contracts or who are considering the award of new task and delivery order contracts.

3. What will I learn how to do in this course?

- Explain when and how to use task and delivery order contracts and the rules that guide them
- Select an appropriate contract vehicle to fulfill requirements for a specific acquisition
- Use Federal Supply Schedules correctly and innovatively
- Place task and delivery orders using existing non-schedule contract vehicles
- Describe the process to create task-order and delivery-order contracts
- Administer task and delivery orders

4. What kinds of activities are included in this course?

Lecture, discussion, practical exercises, case studies, and independent readings.

5. Are there prerequisites for this course?

There are no prerequisites for this course.

6. Do I have to complete any prework for the course?

Frequently Asked Questions

There is no prework required for this course.

7. Is this course applicable toward a professional certification?

No, this course is not applicable toward a professional certification. However, many Management Concepts courses do prepare you for professional certification programs. Click [here](#) to see a full list of professional certification programs that are supported by Management Concepts training courses.

8. Does this course count for credit toward a Management Concepts Certificate Program?

No, this course is not applicable toward a Management Concepts Certificate Program. However, many Management Concepts courses do count for credit toward a Management Concepts Certificate Program. Click [here](#) to see a full list of Management Concepts Certificate Programs.

9. What credits do I earn by completing this course?

The following credits are available for this course:

NASBA CPEs: 16

NASBA Field of Study: Finance

NASBA Level: Basic

CEUs: 1.3

PDU: 14

CLPs: 16

10. What course(s) do you recommend after I complete this course?

- [Market Research](#)
- [Contract Administration](#)

11. What are Additional Features?

Most courses and training solutions have **Additional Features** designed to help every learner master and retain the concepts explored in the course. You can see which Additional Features are added to this course on the course page under the **Learning Objectives & Additional Features** tab – and for a more detailed exploration of our Additional Features, you can visit [this web page](#).