

Frequently Asked Questions

Course Title: Basic (Level I) Contracting Officer's Representative

Course #: 1073

Duration: 1 Day

Delivery Method: Instructor-led live classroom

Alternative Delivery Methods: Instructor-led online (synchronous)

1. What business or organizational need does this course address?

Learn the basic knowledge and skills needed as a Level I contracting officer's representative (COR), such as proper communication, documentation, contract monitoring, payments, and ethics. You will also leave with a better understanding of the overall acquisition process and how to manage acquisitions effectively and efficiently as the eyes and ears of the contacting officer.

2. Who should attend?

This course is designed for personnel seeking FAC-COR Level I certification training.

3. What will I learn how to do in this course?

- Describe the COR's duties, responsibilities, and authority
- Identify issues affecting the COR through the acquisition process
- Maintain appropriate documentation and communications
- Use appropriate techniques to monitor contract performance
- Describe the process for processing contractor invoices for payment

4. What kinds of activities are included in this course?

Lecture, discussion, and final exam.

5. Are there prerequisites for this course?

There are no prerequisites for this course.

6. Do I have to complete any prework for the course?

There is no prework required for this course.

Frequently Asked Questions

7. Is this course applicable toward a professional certification?

FAI has verified this course as meeting the requirements of the FAC-C Program.

8. Does this course count for credit toward a Management Concepts Certificate Program?

No, this course is not applicable toward a Management Concepts Certificate Program. However, many Management Concepts courses do count for credit toward a Management Concepts Certificate Program. Click [here](#) to see a full list of Management Concepts Certificate Programs.

9. What credits do I earn by completing this course?

The following credits are available for this course:

NASBA CPEs: 8

NASBA Field of Study: Finance

NASBA Level: Basic

CEUs: 0.6

PDUs: 7

CLPs: 8

10. What course(s) do you recommend after I complete this course?

- [Contracting Officer's Representative Course](#)
- [Intermediate COR Refresher](#)
- [Advanced COR Workshop](#)
- [COR Refresher](#)
- [FAR Overview](#)
- [Ethics in Federal Contracting](#)

11. What are Additional Features?

Most courses and training solutions have **Additional Features** designed to help every learner master and retain the concepts explored in the course. You can see which Additional Features are added to this course on the course page under the **Learning Objectives & Additional Features** tab – and for a more detailed exploration of our Additional Features, you can visit [this web page](#).