

Frequently Asked Questions

Course Title: Micro-Purchase Procedures

Course #: 1035

Duration: 2 Days

Delivery Method: Instructor-led live classroom

1. What business or organizational need does this course address?

Learn the fundamental guidance on making purchases using micro-purchase procedures, explain the rules that apply, and examine the laws and regulations that govern such purchases. You will leave class with the expertise to carry out your job reliably and effectively after completing immersive exercises and supplemental readings.

2. Who should attend?

This course is ideal for personnel in technical or program fields who are authorized to make purchases under the micro-purchase thresholds or contracting personnel who need warrant maintenance training.

3. What will I learn how to do in this course?

- Make purchases using micro-purchase procedures
- Explain the rules that apply to such purchases

4. What kinds of activities are included in this course?

Lecture, discussion, practical exercises, and independent readings.

5. Are there prerequisites for this course?

There are no prerequisites for this course.

6. Do I have to complete any prework for the course?

There is no prework required for this course.

7. Is this course applicable toward a professional certification?

No, this course is not applicable toward a professional certification. However, many Management Concepts courses do prepare you for professional certification programs. Click [here](#) to see a full list of professional certification programs that are supported by Management Concepts training courses.

Frequently Asked Questions

8. Does this course count for credit toward a Management Concepts Certificate Program?

No, this course is not applicable toward a Management Concepts Certificate Program. However, many Management Concepts courses do count for credit toward a Management Concepts Certificate Program. Click [here](#) to see a full list of Management Concepts Certificate Programs.

9. What credits do I earn by completing this course?

The following credits are available for this course:

NASBA CPEs: 16

NASBA Field of Study: Finance

NASBA Level: Basic

CEUs: 1.3

PDU: 14

CLPs: 16

10. What course(s) do you recommend after I complete this course?

- [Ethics in Federal Contracting](#)
- [Simplified Acquisition Procedures](#)

11. What are Additional Features?

Most courses and training solutions have **Additional Features** designed to help every learner master and retain the concepts explored in the course. You can see which Additional Features are added to this course on the course page under the **Learning Objectives & Additional Features** tab – and for a more detailed exploration of our Additional Features, you can visit [this web page](#).