

# Leadership and Communication Skills for Project Leaders

**Course Number:** 6101

**Length:** 3 Days

**Primary Delivery Method:** Instructor-led live classroom

**Alternative Delivery Methods:** Instructor-led online (synchronous)

## Course Description

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Discover how successful project leaders proactively manage stakeholder relationships and apply leadership and communication skills that propel a project forward with confidence. You will learn to develop skills to optimize your team's effectiveness by assessing and tailoring your personal leadership style. Examine how to develop a high-performing team and discuss what motivates team members. Learn to identify and remove barriers to team performance, including conflict management, and explore factors and techniques for making timely and appropriate decisions. You will gain hands-on experience applying the proven methods of leadership and communication that work best for your environment and project team.

## Intended Audience

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This course is intended for entry- and intermediate-level project and program managers, project leads, business analysts, and team members who intend to pursue project and product management career paths.

## Course Learning Objectives

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- Explain the roles and responsibilities of leaders in projects
- Create and implement a stakeholder analysis to determine each stakeholder's level of engagement
- Create and implement a communications management plan tailored to the needs of project stakeholders
- Use the MBTI to more effectively lead project teams
- Use team development techniques to form and lead a high-performing project team
- Choose motivational techniques tailored to the needs of the team
- Choose appropriate conflict resolution approaches

## Course Additional Features

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- Producer Support
- Technical Support Team
- Extended Learning Bursts
- Dedicated In-House Accessibility/Section 508 Compliance
- Student Resource Guides
- AI Prompts

All details about the Additional Features are available on this page. [Click here to Explore](#)

## Course Schedule

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# Leadership and Communication Skills for Project Leaders

## DAY ONE

MORNING	Introduction
	Lesson 1: Project Leadership
LUNCH	
AFTERNOON	Lesson 2: Managing Stakeholder Relationships
	Lesson 3: Project Communications

## DAY TWO

MORNING	Lesson 3: Project Communications, continued
	Lesson 4: Understanding Psychological Types
LUNCH	
AFTERNOON	Lesson 4: Understanding Psychological Types, continued
	Lesson 5: Creating and Leading Effective Teams

## DAY THREE

MORNING	Lesson 5: Creating and Leading Effective Teams, continued
	Lesson 6: Motivating Team Members
LUNCH	
AFTERNOON	Lesson 7: Managing Conflict and Making Decisions
	Course Exam

## Learning Methods

Individual, small-group, and large-group exercises; lecture, discussion, case study, action planning

# Leadership and Communication Skills for Project Leaders

## Credits

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### National Association of State Boards of Accountancy (NASBA)

- Field of Study: Management Services
- Level: Intermediate
- CPEs: 24

### Professional Development Units (PDUs)

- Credits: 21

### Continuous Learning Points (CLPs)

- Credits: 24

### American Council on Education™ (ACE) Recommendation

This credential has been successfully evaluated by the American Council on Education for college credit. It is recommended for a total of 2 college credits. For more information about ACE Learning Evaluations, visit [www.acenet.edu](http://www.acenet.edu).

## Management Concepts Certificate Program Relationship

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This is a core course in the following program(s):

- [Business Analysis and Requirements Management Master Track](#)
- [Project Management Master Track](#)
- [Project Management Associate Track](#)

This is an elective course in the following program(s):

- [Agile in Government Master Track](#)
- [Program Management Certificate Program](#)

## Prerequisites

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There are no prerequisites for this course.

## Pework

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If this class is being taken virtually, the MBTI self-assessment instrument and the Thomas-Kilmann Conflict Mode instrument.

## Requirements for Successful Completion

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# Leadership and Communication Skills for Project Leaders

Full (100%) attendance is expected and required. Successful completion of the course depends on full class attendance and active participation in individual and group exercises.

Participants must achieve a *total score* of 70% or higher to obtain credit for this course.

- The following activities make up 60% of the total percentage:
  - Class participation: 15%
  - Team participation: 15%
  - Exercise completion: 70%
- The final exam makes up the other 40% of the total percentage

For clients with a passing score of 80% or higher, the facilitator will adjust the "Meets Expectations" scores accordingly.

## Follow-On Resources

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- [Managing Scope, Schedule, and Cost](#)
- [Managing Stakeholder Expectations and Relationships](#)
- [Project Risk Management](#)
- [High Value Requirements Management](#)
- [The Integrated Project Team \(IPT\)](#)

# Leadership and Communication Skills for Project Leaders

## Ready to Enroll?



See the most recent course information and scheduled classes at this link:  
<https://www.managementconcepts.com/course/id/6101>



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