

The Legislative Process: Working with Congress

Course Number: 5189

Length: 3 Days

Primary Delivery Method: Instructor-led live classroom

Alternative Delivery Methods: Instructor-led online (synchronous)

Course Description

Learn how Congress is organized, how it functions, and how to interact with congressional committees that oversee agency programs and appropriated funds. You will establish a working knowledge of Congress by exploring best practices for interacting with key players and applying proven budget development, presentation, and justification techniques.

Intended Audience

Federal personnel who need to know how Congress is organized and functions, and how to interact with congressional committees and subcommittees that oversee agency programs and appropriated funds. The course may also be of interest to agency congressional liaisons, government contract personnel, budget office staff, and private sector lobbyists.

Course Learning Objectives

- Analyze congressional responsibilities related to the legislative process
- Analyze the influence of various key players have on the legislative process
- Develop a sample agency budget
- Develop and present an effective budget justification
- Determine whether appropriated funds are being executed according to Congress's intent regarding Purpose
- Determine whether appropriated funds are being executed according to Congress's intent regarding Time and Amount

Course Additional Features

- Producer Support
- Technical Support Team
- Dedicated In-House Accessibility/Section 508 Compliance
- Student Resource Guides

All details about the Additional Features are available on this page. [Click here to Explore](#)

Course Schedule

DAY ONE

The Legislative Process: Working with Congress

MORNING	Module 1: Overview of the Legislative Process
LUNCH	
AFTERNOON	Module 2: Influences on the Legislative Process

DAY TWO

MORNING	Module 3: Federal Budget Process
LUNCH	
AFTERNOON	Module 4: Budget Presentation and Testimony Process

DAY THREE

MORNING	Module 5: Overview of Appropriations Law
LUNCH	
AFTERNOON	Module 6: Appropriations Law with Regard to Time and Amount
	Exam

Learning Methods

Individual, small-group, and large-group exercises; lecture, discussion, and case study

Credits

National Association of State Boards of Accountancy (NASBA)

- Field of Study: Finance (16), Business Law (8)
- Level: Basic
- CPEs: 24

Professional Development Units (PDUs)

- Credits: 21

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Continuous Learning Points (CLPs)

- Credits: 24

Prerequisites

There are no prerequisites for this course.

Pework

There is no prework required for this course.

Requirements for Successful Completion

Full (100%) attendance is expected and required. Successful completion of the course depends on full class attendance and active participation in individual and group exercises.

The final exam must be completed with a grade of 70% or higher.

Follow-On Resources

- [Appropriations Law Seminar](#)
- [Budget Formulation](#)
- [Budget Justification: Effective Preparation and Submission](#)
- [Budget Execution](#)

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Ready to Enroll?



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<https://www.managementconcepts.com/course/id/5189>



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