

Addressing Poor Performance for Federal HR and Legal

Course Number: 4983

Length: 1/2 Day

Primary Delivery Method: Instructor-led live classroom

Alternative Delivery Methods: Instructor-led online (synchronous)

Course Description

Learn how to support supervisors in addressing poor performance in the federal government. Through discussions and scenarios, you will explore HR's role as a partner across the performance management cycle, including the performance improvement plan (PIP) process and after the PIP concludes. Whether you're an experienced HR specialist or building your skills, you'll be ready to coach supervisors to manage performance fairly, consistently, and in compliance with federal regulations.

Intended Audience

Federal HR specialists who partner with supervisors during the performance management cycle.

Client-Provided Facility Requirements

- 1 computer per student with Internet and Microsoft Office 2010
- Internet required for instructor computer

Course Learning Objectives

- Evaluate how to provide support during the performance management cycle

Course Schedule

DAY ONE	
MORNING	Module 1: Employee Performance Management

Learning Methods

Individual, small-group, and large-group exercises; lecture, discussion, case study, action planning

Credits

National Association of State Boards of Accountancy (NASBA)

- Field of Study: Personnel/Human Resources
- Level: Intermediate
- CPEs: 4

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Professional Development Units (PDUs)

- Credits: 4

Continuous Learning Points (CLPs)

- Credits: 4

Prerequisites

There are no prerequisites for this course.

Pework

There is no prework required for this course.

Requirements for Successful Completion

Full (100%) attendance is expected and required. Successful completion of the course depends on full class attendance and active participation in individual and group exercises.

Follow-On Resources

- [Federal Workforce Planning](#)
- [Employee Relations](#)
- [Supporting Professional Growth in Organizations](#)
- [Exceptional Customer Service in Federal HR](#)
- [Federal HR Business Partner Essentials](#)
- [Processing Personnel Actions in Federal HR](#)
- [Workforce Reshaping for Federal HR](#)

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Ready to Enroll?



See the most recent course information and scheduled classes at this link:
<https://www.managementconcepts.com/course/id/4983>



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