

Compensation and Pay Setting in the Federal Government

Course Number: 4933

Length: 2 Days

Primary Delivery Method: Instructor-led live classroom

Alternative Delivery Methods: Instructor-led online (synchronous)

Course Description

Master compensation and pay in the federal sector! This course will equip you with a thorough understanding of the laws, regulations, and policies that govern federal compensation and pay. You'll build a solid foundation of federal pay systems, including—but not limited to—the Federal Wage System (FWS), General Schedule (GS), and the Senior Executive Service (SES). You'll also learn how to administer HR functions within the federal framework and navigate pay and leave laws, compensation issues, and HR actions such as appointments, promotions, and reassignments.

Intended Audience

This course is designed for federal human resources (HR) personnel, including compensation specialists, generalists, or assistants, federal employees transitioning to HR roles, contractors and consultants, and anyone within the federal government who wants to equip themselves with the foundational knowledge to navigate the complexities of compensation administration in the federal government.

Client-Provided Facility Requirements

- Internet required for instructor computer

Course Learning Objectives

- Explain the legal and regulatory landscape of federal compensation management, including the various pay systems available across the federal government
- Describe the federal standards and processes for governmentwide reporting and data consistency, including processing personnel actions related to compensation and pay administration and documenting compensation benchmarking data for use at the local level
- Assess how federal policies, practices, and other factors determine employment compensation and payroll administration in the federal sector
- Assess how governmentwide pay-related decisions impact individual federal employees administered at the local level

Course Additional Features

- Producer Support
- Technical Support Team
- Dedicated In-House Accessibility/Section 508 Compliance
- Student Resource Guides

Compensation and Pay Setting in the Federal Government

All details about the Additional Features are available on this page. [Click here to Explore](#)

Course Schedule

DAY ONE	
MORNING	Module 1: The Basics of Federal Compensation Management
LUNCH	
AFTERNOON	Module 2: Data Analysis and Documentation

DAY TWO	
MORNING	Module 3: Federal Pay and Leave Administration
LUNCH	
AFTERNOON	Module 4: Individual Employee Pay Actions

Learning Methods

Individual, small-group, and large-group exercises; lecture, discussion, case study, action planning

Credits

National Association of State Boards of Accountancy (NASBA)

- Field of Study: Personnel/Human Resources
- Level: Basic
- CPEs: 16

Professional Development Units (PDUs)

- Credits: 14

Continuous Learning Points (CLPs)

- Credits: 16

Third-Party Certification Relationship

Compensation and Pay Setting in the Federal Government

NASBA

Management Concepts Certificate Program Relationship

This is an elective course in the following program(s):

- [Human Resources Certificate Program](#)

Prerequisites

Suggested

- [Introduction to Federal Human Resources](#)
- [Federal Human Resources \(HR\) Functions](#)

Pework

There is no prework required for this course.

Requirements for Successful Completion

Full (100%) attendance is expected and required. Successful completion of the course depends on full class attendance and active participation in individual and group exercises.

Follow-On Resources

- [Federal Employee Benefits](#)

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Ready to Enroll?



See the most recent course information and scheduled classes at this link:
<https://www.managementconcepts.com/course/id/4933>



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