

Succession Planning in Federal Government

Course Number: 4927

Length: 2 Days

Primary Delivery Method: Instructor-led live classroom

Alternative Delivery Methods: Instructor-led online (synchronous)

Course Description

Help your agency navigate the future through succession planning. Explore the principles of succession planning, where to derive the data for your plan, and what steps to follow to develop, implement, and manage your plan. Get hands-on experience developing elements of a succession plan using industry best practices, including OPM's Succession Planning Model.

Intended Audience

HR Generalists/Business Partners, Program Managers, and other individuals tasked with the development, implementation, and ongoing maintenance of succession planning within a federal organization.

Client-Provided Facility Requirements

- Internet required for instructor computer

Course Learning Objectives

- Define succession planning and its function within your organization
- Complete the initial tasks that provide the foundation for effective succession planning implementation
- Apply core techniques for developing and implementing succession management strategies
- Identify methods for monitoring and evaluating succession management strategies
- Create elements of a succession plan using data from a sample workforce plan

Course Additional Features

- Producer Support
- Technical Support Team
- Dedicated In-House Accessibility/Section 508 Compliance
- Student Resource Guides

All details about the Additional Features are available on this page. [Click here to Explore](#)

Course Schedule

DAY ONE	
MORNING	Module 1: Understanding Succession Planning

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LUNCH	
AFTERNOON	Module 1: Understanding Succession Planning, continued
	Module 2: Setting the Foundation for Effective Succession Planning

DAY TWO	
MORNING	Module 2: Setting the Foundation for Effective Succession Planning
	Module 3: Developing and Implementing Succession Management Strategies
LUNCH	
AFTERNOON	Module 4: Monitoring and Evaluating

Learning Methods

Individual, small-group, and large-group exercises; lecture, discussion, action planning

Credits

National Association of State Boards of Accountancy (NASBA)

- Field of Study: Personnel/Human Resources
- Level: Basic
- CPEs: 16

Professional Development Units (PDUs)

- Credits: 14

Continuous Learning Points (CLPs)

- Credits: 16

Management Concepts Certificate Program Relationship

This is an elective course in the following program(s):

- [Human Capital Certificate Program](#)

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Prerequisites

There are no prerequisites for this course.

Pework

There is no prework required for this course.

Requirements for Successful Completion

Full (100%) attendance is expected and required. Successful completion of the course depends on full class attendance and active participation in individual and group exercises.

Follow-On Resources

- [Federal Talent Acquisition](#)
- [Federal Workforce Planning](#)
- [Job Analysis for Recruitment and Selection](#)
- [Position Management](#)

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Ready to Enroll?



See the most recent course information and scheduled classes at this link:
<https://www.managementconcepts.com/course/id/4927>



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