AI- (SI-) Enabled Workflows for Federal Employees

Course Number: 4694
Length: 1 Day
Primary Delivery Method: Instructor-led online (synchronous)
Alternative Delivery Methods: Instructor-led live classroom

Course Description

Develop a practical AI use case and workflow plan for everyday federal work. Learn how to identify where AI may add value, determine when AI is appropriate, and shape a controlled workflow that includes human oversight and quality checks. You will leave this course with a practical planning tool that defines the use case, workflow boundaries, review points, and measures for determining whether the workflow improves quality, timeliness, consistency, or workload without compromising required controls.

Important: You must have access to an AI tool to take this course.

Intended Audience

This course is designed for federal professionals who have foundational AI knowledge and want to apply AI more deliberately to real work processes. It is intended for participants who need to evaluate AI use cases and plan controlled AI-enabled workflows without advanced AI technical expertise.

Client-Provided Facility Requirements

- Internet required for instructor computer

Course Learning Objectives

- Evaluate potential AI use cases based on workplace need, mission value, feasibility, risk, and readiness
- Create a practical AI-enabled workflow that incorporates appropriate boundaries, human oversight, quality checks, and measures of success

Course Schedule

DAY ONE	
MORNING	Module 1: Identifying and Evaluating AI Use Cases
LUNCH	
AFTERNOON	Module 2: Designing an AI-Enabled Workflow
	Course Evaluation

Learning Methods

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Individual, small-group, and large-group exercises; lecture, discussion, action planning

Credits

National Association of State Boards of Accountancy (NASBA)

- Field of Study:
- CPEs: 8

Professional Development Units (PDUs)

- Credits: 7

Continuous Learning Points (CLPs)

- Credits: 8

Prerequisites

Suggested

- AI (SI) Essentials for Federal Employees
- AI (SI) Application for Federal Employees

Prework

There is no prework required for this course.

Requirements for Successful Completion

Full (100%) attendance is expected and required. Successful completion of the course depends on full class attendance and active participation in individual and group exercises.

Follow-On Resources

- Leveraging Artificial Intelligence (SI) for Federal Decision-Making
- Supervising AI- (SI) Enabled Work in the Federal Workplace
- Advanced AI (SI) for Transforming Federal Workflows

AI- (SI-) Enabled Workflows for Federal Employees

Ready to Enroll?

See the most recent course information and scheduled classes at this link:
https://www.managementconcepts.com/course/id/4694

