

Designing Effective Dashboards for Decision Support

Course Number: 4617

Length: 1 Day

Primary Delivery Method: Instructor-led online (synchronous)

Alternative Delivery Methods: Instructor-led live classroom

Course Description

Build dashboards that turn data into clear direction for stakeholders. Learn how to define a focused decision question, select metrics that matter, and prepare and organize data to support a clear dashboard purpose. As you design layouts and build visual products, you will focus on helping users monitor performance, spot issues, and take action. Through hands-on practice, you will apply dashboard design best practices to create, evaluate, and refine dashboard concepts for Excel, Power BI, or other dashboard tools.

Important: You must have access to an AI tool to take this course.

Intended Audience

This course is designed for professionals who create, review, manage, or use dashboards to support decisions. It is especially useful for analysts, program and project managers, supervisors, performance staff, budget staff, and other professionals who need to turn data into clear visual products for stakeholder use.

Course Learning Objectives

- Plan a dashboard that aligns with audience and decision needs
- Design, evaluate, and refine a dashboard concept that communicates key information clearly and supports stakeholder decision-making

Course Schedule

DAY ONE	
MORNING	Module 1: Planning Dashboards for Decision Support
LUNCH	
AFTERNOON	Lesson 2: Designing, Evaluating, and Improving Dashboards

Learning Methods

Individual exercises; lecture; discussion

Credits

Designing Effective Dashboards for Decision Support

National Association of State Boards of Accountancy (NASBA)

- Field of Study:
- CPEs: 8

Professional Development Units (PDUs)

- Credits: 7

Continuous Learning Points (CLPs)

- Credits: 8

Prerequisites

Suggested

- [Introduction to Data Visualization](#)

Pework

There is no prework required for this course.

Requirements for Successful Completion

Full (100%) attendance is expected and required. Successful completion of the course depends on full class attendance and active participation in individual and group exercises.

Follow-On Resources

- [Analytics Boot Camp](#)
- [Data Storytelling for the Federal Government: Numbers to Narratives](#)
- [Advanced AI for Transforming Federal Workflows](#)

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Ready to Enroll?



See the most recent course information and scheduled classes at this link:
<https://www.managementconcepts.com/course/id/4617>

