

Subawarding for Pass-Through Entities

Course Number: 2075

Length: 2 Days

Primary Delivery Method: Instructor-led live classroom

Alternative Delivery Methods: Instructor-led online (synchronous)

Course Description

Learn how to maintain a compliant subaward process and implement effective monitoring and oversight procedures to manage your subrecipients. This course will help you navigate grants management as a pass-through entity, including the requirements in the *Uniform Guidance* (2 CFR 200). This is a core course in the Pass-Through Track of the GMCP™.

Intended Audience

The staff of pass-through and subrecipient entities involved in awarding and administering federal funds.

Client-Provided Facility Requirements

Standard requirements for all Management Concepts courses:

- Flip chart/easel
- White board with markers and eraser
- Table groups
- Instructor computer with Microsoft Office 2010
- LCD projector

Course Learning Objectives

- Distinguish subrecipients from contractors and determine how a pass-through entity's relationship with subrecipients and contractors affects agreement provisions and oversight
- Understand the guidance of 2 CFR 200 on subaward administration
- Critique a subaward request for applications
- Explain how to conduct a pre-award risk assessment
- Evaluate a sample subaward agreement
- Identify the appropriate monitoring responsibilities and reporting requirements while using risk-based techniques to evaluate subrecipient performance
- Determine the appropriate action when faced with subrecipient noncompliance or failure to make adequate progress toward project goals
- Examine and make decisions about continuations, closeouts, and improvements to subaward agreements and future monitoring plans

Course Additional Features

- Producer Support

Subawarding for Pass-Through Entities

- Technical Support Team
- Extended Learning Bursts
- Dedicated In-House Accessibility/Section 508 Compliance
- Student Resource Guides

All details about the Additional Features are available on this page. [Click here to Explore](#)

Course Schedule

DAY ONE	
MORNING	Welcome, Introduction, and Icebreaker
	Module 1: Understanding the Role of Pass-Through Entities in Federal Assistance Programs
	Module 2: Responsibilities of Pass-Through Entities
LUNCH	
AFTERNOON	Module 3: Pre-award: Requests for Applications
	Module 4: Pre-award: Evaluation and Risk Assessment

DAY TWO	
MORNING	Module 5: Pre-award: Subaward Agreements
	Module 6: Post-award
LUNCH	
AFTERNOON	Module 7: Post-award: Continuation and Closeout
	Course Exam

Learning Methods

Lecture, discussion, video, case studies, hands-on practical exercises, and final exam.

Credits

Subawarding for Pass-Through Entities

National Association of State Boards of Accountancy (NASBA)

- Field of Study: Specialized Knowledge
- Level: Intermediate
- CPEs: 16

Professional Development Units (PDUs)

- Credits: 14

Continuous Learning Points (CLPs)

- Credits: 16

Management Concepts Certificate Program Relationship

This is a core course in the following program(s):

- [GMCP Pass-Through Track](#)

This is an elective course in the following program(s):

- [Business Analysis and Requirements Management Master Track](#)
- [Project Management Master Track](#)
- [Agile in Government Master Track](#)
- [Program Management Certificate Program](#)

Prerequisites

Suggested

[Managing Federal Grants and Cooperative Agreements for Recipients](#)

Pework

There is no prework required for this course.

Requirements for Successful Completion

Full (100%) attendance is expected and required. Successful completion of the course depends on full class attendance and active participation in individual and group exercises.

The final exam must be completed with a grade of 70% or higher.

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Follow-On Resources

- [Uniform Administrative Requirements for Federal Grants: 2 CFR 200 \(Subparts A through D\)](#)
- [Cost Principles for Federal Grants: 2 CFR Part 200 \(Subpart E\) and FAR 31.2](#)

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Ready to Enroll?



See the most recent course information and scheduled classes at this link:
<https://www.managementconcepts.com/course/id/2075>



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