

# Closeout of Grants for Federal Personnel

Course Number: 2048

Length: 2 Days

Primary Delivery Method: Instructor-led live classroom

Alternative Delivery Methods: Instructor-led online (synchronous)

## Course Description

Gain a solid framework and actionable process for effectively closing out federal grants on time, including reviewing reports, managing equipment, and troubleshooting. This course explores regulatory requirements and best practices for effectively managing the end of the grants lifecycle. You will explore real-world examples of closeout issues, review reports, and understand the importance of a timely, well-planned closeout.

## Intended Audience

Federal staff responsible for closing out grants within their agency's procedural timeframe will benefit from this course.

## Course Learning Objectives

- Analyze a Federal award agreement for closeout requirements
- Pursue late reports
- Issue disposition instructions for equipment or property
- Reconcile cost sharing issues
- Check final indirect costs
- Determine how to monitor use of property where a Federal financial interest remains after closeout
- Design a closeout-friendly award document

## Course Additional Features

- Producer Support
- Technical Support Team
- Dedicated In-House Accessibility/Section 508 Compliance
- Student Resource Guides

All details about the Additional Features are available on this page. [Click here to Explore](#)

## Course Schedule

DAY ONE	
MORNING	Lesson 1: Preparing for and Initiating Closeout
	Lesson 2: Collecting Required Reports

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LUNCH	
AFTERNOON	Lesson 3: Analyzing & Acting on Performance Reports
	Lesson 4: Analyzing & Acting on Property Reports

DAY TWO	
MORNING	Lesson 5: Analyzing & Acting on Financial Reports
	Lesson 6: Final Issues
LUNCH	
AFTERNOON	Lesson 7: After-Closeout Activities
	Lesson 8: The Importance of Closeout

## Learning Methods

Lecture, discussion, and hands-on practical exercises.

## Credits

### National Association of State Boards of Accountancy (NASBA)

- Field of Study: Specialized Knowledge
- Level: Advanced
- CPEs: 16

### Professional Development Units (PDUs)

- Credits: 14

### Continuous Learning Points (CLPs)

- Credits: 16

## Management Concepts Certificate Program Relationship

This is an elective course in the following program(s):

# Closeout of Grants for Federal Personnel

- [GMCP Federal Track](#)

## Prerequisites

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### Suggested

- [Monitoring Grants and Cooperative Agreements for Federal Personnel](#)
- [Performance Measurement for Federal Grants Under 2 CFR 200](#)
- [Evaluating Financial Capabilities Of Grant Recipients](#)

## Pework

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There is no prework required for this course.

## Requirements for Successful Completion

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Full (100%) attendance is expected and required. Successful completion of the course depends on full class attendance and active participation in individual and group exercises.

## Follow-On Resources

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- [Federal Grants Update and Refresher](#)
- [Federal Assistance Law](#)
- [Understanding Audits for Federal Personnel](#)

# Closeout of Grants for Federal Personnel

## Ready to Enroll?



See the most recent course information and scheduled classes at this link:  
<https://www.managementconcepts.com/course/id/2048>



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