

Introduction to Grants & Cooperative Agreements for Federal Personnel

Course Number: 2040

Length: 3 Days

Primary Delivery Method: Instructor-led live classroom

Alternative Delivery Methods: Instructor-led online (synchronous)

Course Description

Learn to navigate the federal grants lifecycle—from pre-award to closeout—and understand key federal regulations such as the Uniform Guidance to successfully manage your federal grants! This introductory course provides you with a comprehensive overview of the federal grants process, including recognizing the legal basis for issuing federal financial assistance and all the responsibilities that come with it. This is a core course in the Federal Track of the GMCP™.

Intended Audience

Federal agency officials who award or oversee federal financial assistance, including grants management specialists, project officers, and agreements technical representatives, will benefit from this course.

Client-Provided Facility Requirements

- White board with markers and eraser
- Internet required for instructor computer

Course Learning Objectives

- Describe the basic concepts, key players, and legislative and budgetary foundations of federal financial assistance
- Review the notice of funding opportunity (NOFO) template and the process of maintaining grant documentation
- Explore the review process for applications
- Explain pre-award requirements, including negotiable terms and conditions on a grant, and the process of notifying recipients
- Discuss technical assistance, prior approvals, and post-award administration requirements
- Determine the appropriate course of action at the end of the grant period and beyond

Course Additional Features

- Producer Support
- Technical Support Team
- Extended Learning Bursts
- Dedicated In-House Accessibility/Section 508 Compliance
- Student Resource Guides

All details about the Additional Features are available on this page. [Click here to Explore](#)

Introduction to Grants & Cooperative Agreements for Federal Personnel

Course Schedule

DAY ONE	
MORNING	Module 1: Foundations of Grants and Cooperative Agreements
LUNCH	
AFTERNOON	Module 2: Informing Applicants About Your Grant Program
	Module 3: Pre-Award Responsibilities

DAY TWO	
MORNING	Module 3: Pre-Award Responsibilities, continued
	Module 4: Awarding the Grant
LUNCH	
AFTERNOON	Module 5: Post-Award Administration

DAY THREE	
MORNING	Module 5: Post-Award Administration, continued
	Module 6: End of and Beyond the Award
LUNCH	
AFTERNOON	Module 6: End of and Beyond the Award, continued
	Course Exam

Learning Methods

Individual and small-group exercises, lecture, discussion, and case study

Credits

National Association of State Boards of Accountancy (NASBA)

Introduction to Grants & Cooperative Agreements for Federal Personnel

- Field of Study: Specialized Knowledge
- Level: Basic
- CPEs: 24

Professional Development Units (PDUs)

- Credits: 21

Continuous Learning Points (CLPs)

- Credits: 24

Management Concepts Certificate Program Relationship

This is a core course in the following program(s):

- [GMCP Federal Track](#)

This is an elective course in the following program(s):

- [Business Analysis and Requirements Management Master Track](#)
- [Project Management Master Track](#)
- [Agile in Government Master Track](#)
- [Program Management Certificate Program](#)

Prerequisites

There are no prerequisites for this course.

Pework

There is no prework required for this course.

Requirements for Successful Completion

Full (100%) attendance is expected and required. Successful completion of the course depends on full class attendance and active participation in individual and group exercises.

The final exam must be completed with a grade of 70% or higher.

Follow-On Resources

- [Monitoring Federal Grants and Cooperative Agreements for Federal Personnel](#)
- [Uniform Administrative Requirements for Federal Grants: 2 CFR 200 \(Subparts A through D\)](#)
- [Cost Principles for Federal Grants: 2 CFR Part 200 \(Subpart E\) and FAR 31.2](#)

Introduction to Grants & Cooperative Agreements for Federal Personnel

Introduction to Grants & Cooperative Agreements for Federal Personnel

Ready to Enroll?



See the most recent course information and scheduled classes at this link:
<https://www.managementconcepts.com/course/id/2040>



DON'T MISS OUT
Management Concepts Blog
Weekly Intel for the Federal Workforce

Subscribe