

CON 1400: Contract Post-Award

Course Number: 1234

Length: 7 Days

Primary Delivery Method: Instructor-led online (synchronous)

Alternative Delivery Methods: Instructor-led live classroom

Course Description

Build a foundation of essential skills and competencies for managing contracts and ensuring contractor performance meets contractual requirements. This course poses challenges such as: How do you administer a contract? How do you handle a contract modification? How do you ensure quality of products and services? What kind of oversight does a subcontractor require? How do you handle disagreements with the contractor? You will examine the duties performed by contracting personnel during the post-award phase of the acquisition process and improve your knowledge and skills in managing contract performance.

This course is one of four courses within the Contracting Certification Training Program, based upon specific competencies within the Contracting Training Model. The main objective of this program is to enable contracting specialists to be prepared for a career in the contracting profession.

CON 1400 aims to provide participants with both the government and industry perspective on the management and administration of contracts.

Intended Audience

This course is designed for entry-level contracting professionals and is the fourth and final course in the series that prepares participants for the Contracting Certification Exam.

Course Learning Objectives

- Describe the contract administration planning and decision-making processes
- Summarize the characteristics of contract payment
- Describe contract communication mechanisms for contract execution
- Recognize the fundamental concepts that ensure quality assurance in contract performance
- Summarize the aspects of managing subcontracts
- Summarize the requirements to maximize small business participation through subcontracting
- Summarize the characteristics of managing changes during contract performance
- Describe contract interpretation and disputes
- Summarize contract termination
- Outline the key elements of managing contract closeout for the buyer and seller
- Summarize procedures associated with the final disposition of government property as identified in the FAR, DFARS, and Federal Management Regulation
- Recognize the buyers' and sellers' actions to reconcile the contract for closeout
- Identify the key elements that comprise the Contractor Performance Assessment Reporting System (CPARS) and finalize contract

Course Additional Features

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- Producer Support
- Technical Support Team
- Extended Learning Bursts
- Dedicated In-House Accessibility/Section 508 Compliance
- Student Resource Guides
- AI Prompts

All details about the Additional Features are available on this page. [Click here to Explore](#)

Course Schedule

DAY ONE	
MORNING	Lesson 1: Introduction and Overview
	Lesson 2: Contract Administration
LUNCH	
AFTERNOON	Lesson 2: Contract Administration, continued

DAY TWO	
MORNING	Lesson 2: Contract Administration, continued
LUNCH	
AFTERNOON	Lesson 2: Contract Administration, continued

DAY THREE	
MORNING	Lesson 2: Contract Administration, continued
LUNCH	
AFTERNOON	Lesson 2: Contract Administration, continued
	Lesson 3: Quality Assurance for Post-Award

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DAY FOUR

MORNING	Lesson 3: Quality Assurance for Post-Award, continued
LUNCH	
AFTERNOON	Lesson 3: Quality Assurance for Post-Award, continued
	Lesson 4: Subcontract Management and Small Business Subcontracting

DAY FIVE

MORNING	Lesson 4: Subcontract Management and Small Business Subcontracting, continued
LUNCH	
AFTERNOON	Lesson 4: Subcontract Management and Small Business Subcontracting, continued
	Lesson 5: Managing Contract Changes

DAY SIX

MORNING	Lesson 5: Managing Contract Changes, continued
	Lesson 6: Interpretations, Disputes, and Terminations
LUNCH	
AFTERNOON	Lesson 6: Interpretations, Disputes, and Terminations, continued
	Lesson 7: Contract Closeout

DAY SEVEN

MORNING	Lesson 7: Contract Closeout, continued
LUNCH	

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AFTERNOON	Lesson 7: Contract Closeout, continued
	Final Exam

Learning Methods

Individual, small-group, and large-group exercises; lecture, discussion, case study, action planning

Credits

National Association of State Boards of Accountancy (NASBA)

- Field of Study: Finance
- Level: Basic
- CPEs: 56

Professional Development Units (PDUs)

- Credits: 49

Continuous Learning Points (CLPs)

- Credits: 56

American Council on Education™ (ACE) Recommendation

August 2024 to September 2027: In the upper-division baccalaureate degree category, 4 semester hours in Procurement Management.

Prerequisites

Mandatory

- [CON 1100: Contract Foundational Skills](#)

Suggested

- [CON 1200: Contract Pre-Award](#)
- [CON 1300: Contract Award](#)

Pework

There is no prework required for this course.

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Requirements for Successful Completion

Full (100%) attendance is expected and required. Successful completion of the course depends on full class attendance and active participation in individual and group exercises.

Participants must achieve at least 80% (80 of 100 total points) on the following graded activities:

- Final Exam: 80 points
- Class participation: 20 points

Follow-On Resources

- [Contracting DAWIA/FAC-C Certification Preparation Course](#)
- [SBP 2100V Subcontracting](#)
- [Contract Closeout](#)
- [Contract Administration](#)
- [Terminating Contracts](#)
- [Risk Management Essentials for Acquisition Professionals](#)

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Ready to Enroll?



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<https://www.managementconcepts.com/course/id/1234>



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